



Tuition Information & Agreement 2019 - 2020

Tuition Plan Options:

Please indicate your child's placement and choose a payment plan:

	A. Tuition paid in full by July 1 FACTS optional*	B. Tuition paid in two installments, Jul. 1 & Dec. 1 FACTS required*	C. Tuition paid in ten monthly installments BEGINNING May 1, 2019, FACTS required*
Primary Half Day 9:00-12:00 School Year	<input type="checkbox"/> \$6,638.00	<input type="checkbox"/> \$6,688.00	<input type="checkbox"/> \$6,738.00
Primary Three Day (T-W-TH) 9:00-12:00 School Year	<input type="checkbox"/> \$4,083.00	<input type="checkbox"/> \$4,133.00	<input type="checkbox"/> \$4,183.00
Primary Full Day 9:00-3:00 School Year	<input type="checkbox"/> \$11,568.00	<input type="checkbox"/> \$11,618.00	<input type="checkbox"/> \$11,668.00
Transitional 9:00-3:00 School Year	<input type="checkbox"/> \$11,787.00	<input type="checkbox"/> \$11,837.00	<input type="checkbox"/> \$11,887.00
Primary - All Year 7:00-6:00 All Year- 245 days**	Tuition options on request		
Lower & Upper Elementary 8:30-3:00 School Year	<input type="checkbox"/> \$12,190.00	<input type="checkbox"/> \$12,240.00	<input type="checkbox"/> \$12,290.00
Middle School 8:30-3:15 School Year	<input type="checkbox"/> \$12,561.00	<input type="checkbox"/> \$12,611.00	<input type="checkbox"/> \$12,661.00

***FACTS** is a tuition management program that is friendly to both parents and the school. It is an affordable program that helps parents with the budgeting of their payments and is key to a financially sound school. Paperwork to register for this program will be sent to you upon receipt of this agreement. **FACTS payments begin on the dates stated above. Failure to enroll with FACTS for plan B will result in a \$200 administrative fee. As an optional service, Plan A payments may also be made through FACTS. A separate FACTS enrollment fee applies.**

****All Year Montessori (AYM)** tuition is set for one year (approx. 245 days), beginning September 1, 2019 and ending August 31, 2020. Families choosing Plan C, **FACTS** payments will have a 12-month option for the AYM program only.

Afterschool care will be billed separately.

Required Activity Fees:

Please note that activity fees are nonrefundable in the event of withdrawal for any reason.

Transitional Fee	<input type="checkbox"/> \$250.00
Elementary Fee	<input type="checkbox"/> \$500.00
Middle School Fee* <small>*Program will include experiential learning world travel at additional cost.</small>	<input type="checkbox"/> \$1,500.00

Tuition Policies:

- A **nonrefundable deposit** of \$1,000.00 (\$500 for Primary three-day program) is due on **March 1, 2019 or 30 days after acceptance.**
 - This deposit must be received to guarantee your child's placement.
 - The deposit will be credited to the final tuition payment.
- Enrollment is for the full contract year. Although as a courtesy to families we offer extended payment plans, parents are responsible for the full tuition amount as of July 1st. Partial refunds are available for withdrawals before August 15, 2019, after which there are no refunds offered.
- **ANY** change in class placement will result in a \$200 administration fee.
- A late charge of \$2.00 per day will be added to all overdue tuition payments.
- The return check fee is \$35.
- A 10% reduction in tuition is offered on the tuition of younger siblings.
- Tuition rates for the coming school year are released by mid-January of the prior year.

Refund Policies:

I understand and agree that the Academy has fixed and continuing costs that require assured annual income. I also accept that as of August 15, 2019, there will be no refunds and the entire amount of the tuition for the school year is due and payable. *Written* notice of withdrawal must be received by the Academy postmarked no later than June 30, 2019, in order to relieve me of financial obligation beyond the nonrefundable deposit of \$1,000.00 (\$500 for the three-day program). I understand and agree that in the case of withdrawal, no grades, transcripts, reports or other records will be released until tuition and fees have been paid in full for the academic year.

Withdrawals for any reason will be refunded per the following schedule:

- Withdrawal between July 1 and July 30 - will result in a penalty of \$1,000.00 plus the \$1,000.00 nonrefundable deposit.
- Withdrawals between August 1 and August 15 –will result in a penalty of half of the total tuition plus the nonrefundable \$1,000.00 deposit
- Withdrawal August 16,2019 and thereafter – no tuition will be refunded
- Woodside Montessori Academy shall not refund or cancel the tuition charge, in whole or in part, in the event of absence, withdrawal, or dismissal of the student or termination of enrollment for any reason after August 15, 2019.
- Woodside Montessori Academy may, at its sole option, forgive and/or refund the prorated tuition for a student less a 10% administrative fee on the outstanding balance in the following circumstances:
 - When a parent (or guardian) is required to relocate more than 30 miles from the school due to unforeseen circumstances. This refund will not be available except by written request, *including* evidence of proof of change in residency.
 - Where the child is deemed by the Woodside Montessori Academy to be an inappropriate match due to age, or learning differences for which the school deems it is not equipped to assist.

Please note that the \$1,000 deposit **and activity fees** are nonrefundable in the event of withdrawal for *any* reason.

Please check your chosen payment plan – sign, date and return this form. If you have chosen Plan B or C, your FACTS Tuition Management paperwork will be sent to you. If you have chosen Plan A and would like the FACTS enrollment paperwork, please check below.

Print Child/ren(s) Name(s): _____

School Year: _____

Parent Name *Please print clearly*

Parent Signature

Date: _____

Parent Name *Please print clearly*

Parent Signature

Date: _____

[] I would like FACTS Tuition Management information for Plan A sent to me.